



## What is a Point of Single Contact?

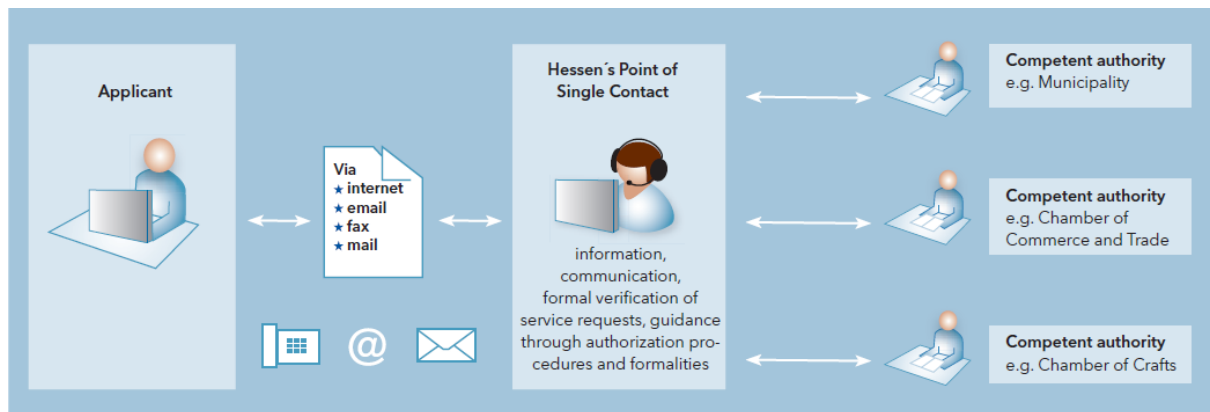
Points of Single Contact are state offices where service providers can obtain all the necessary information and deal with the administrative procedures required for their activities - even in electronic form.

This institution is aimed at the self-employed, freelancers, company founders, etc.

## What can the Point of Single Contact offer you?

On the one hand, the Point of Single Contact provides information & advice on administrative procedures and formalities.

On the other hand, it can also deal with these procedures itself, working as a "procedural mediator". The applicant can select the medium through which his/her applications are handled – this can also be done electronically through the Internet.



*The procedure through Points of Single Contact*

## What benefits do you gain through a Point of Single Contact?

- ✓ You have just one point of contact for handling your procedure with many different authorities
- ✓ There is no need to visit the authorities, thanks to electronic applications and processing for a small fee
- ✓ 24-hour online applications
- ✓ Direct communication with the Hesse Point of Single Contact – by e-mail, fax, telephone, post or in person (available in English and German)

## How can I find the right point of contact?

The Hesse Point of Single Contact can be found at [www.eah.hessen.de](http://www.eah.hessen.de)



All the Points of Single Contact for various EU countries can be found at <http://ec.europa.eu/eu-go/> - and all Points of Contact in Germany at [www.point-of-single-contact.de](http://www.point-of-single-contact.de)